

EXAMPLE OF A RESUME FOR NURSING STUDENTS

(You are advised not to copy this sample but use it for ideas to create your own)

Nicola Nurse

2/56 High Street, Suburb, 3777
Tel: 03 9999 9999 Mobile: 9999 888 777
Email: Nicola.Nurse@bigpond.com

Qualifications

2007 - current **Bachelor of Nursing**
Monash University
Achieving High Distinction Average
Due for completion: 2009

Achievements and Awards

2008 **Awarded Membership of Golden Key National Honour Society**
Awarded High Distinction grades in two subjects - Biology, and Neurology

Clinical Rotations

Mar – Jun 2008 **St Vincent's Health**
Rehabilitation Unit

- Provided high-level care to patients recovering from illness including neurological and musculo-skeletal conditions as well as post surgical illnesses.
- Developed broad pharmacological knowledge, consolidated time management, and developed excellent discharge planning skills in liaison with the multi-disciplinary team.
- Assisted senior staff with blood transfusions, bladder ultrasounds, ECG's, catheterisations, wound care, suture removal, IV hydration/antibiotics and nasogastric care.

Mar- Jun 2007 **Southern Health**
Intensive Care Unit

- Provided a high level of comprehensive nursing care to critically ill patients. Liaised with senior nursing staff regarding appropriate clinical management of inpatients and ambulatory patients.
- Through practical application, developed increased knowledge in invasive and non-invasive ventilation and full haemodynamic monitoring, including the use of swan-ganz catheters, inotropic therapy, continuous veno-venous haemodiafiltration and intra-aortic balloon pumping.
- Actively participated in discharge planning and aided with the monitoring of life support equipment.

Mar- Jun 2006 **Northern Health**
Palliative Care

- Cared for patients and their families, who have progressive diseases that are not responsive to curative treatment. Diagnoses include cancer and end stage organ failure.
- Gained skills in assessing and managing pain and other symptoms, and using syringe drivers, communicated with patients and their families assisting with their psychological, emotional and spiritual concerns.
- Consolidated knowledge on topics such as pain and symptom management, caregiver needs, as well as spiritual, pastoral and ethical principles.

EXAMPLE OF A RESUME FOR NURSING STUDENTS

(You are advised not to copy this sample but use it for ideas to create your own)

Relevant Employment

2006 - current **Granny Smith's Aged Care Home**
Personal Carer

Responsibilities

- Assist and support all staff and function in a team to provide care to residents at all times.
- Help to shower, bathe and shave patients while supervised by a registered nurse.
- Apply practical intervention procedures for dementia or behavioural problems.
- Observe and report any changes in the client's condition or any complaints about care to a supervisor.
- Assist with rehabilitation exercises and basic treatment and medications.
- Perform basic procedures such as taking blood pressure, as well as applying and changing dressings.
- Contribute to the development of team plans and participate in reviews of systems and processes.

Professional Skills and Attributes

Communication, Interpersonal and Teamwork Skills:

- Able to reflectively listen and communicate both verbally and non-verbally with clients in a manner that ensures confidentiality, privacy and sensitivity as established through clinical placements.
- Proven ability to comply with relevant documentation requirements, including maintenance of client records and discharge planning developed through clinical placement at the Northern Health.
- Highly competent in preparing and delivering presentations to groups demonstrated through designing and describing systematic review protocols for academic assessment.
- Effective team skills fostered through volunteer work, including leading Team Monash in the Breast Cancer Walk for Awareness Program.

Analytical and Assessment Skills:

- Developed competency through clinical placements in monitoring health of individuals, groups and communities.
- Highly competent in comparing assessment findings with what is expected for the condition, and include or exclude alternative diagnoses as developed through clinical rotations.

High Level of Patient Care:

- Demonstrated in high quality of work attested by supervisors at Granny Smith's Aged Care Home.
- Developed through clinical placement experience and attested to by clinical evaluation reports.

Other Employment

1992 – 2000 **Harvey Norman**
Customer Service

- Analysed customers needs and wants to provide them with appropriate products and services.
- Provided consistently high-level customer service to clients.
- Promoted from entry-level position to a position that incorporates a higher level of autonomy and self-management, with the authority to make independent decisions.

EXAMPLE OF A RESUME FOR NURSING STUDENTS

(You are advised not to copy this sample but use it for ideas to create your own)

Professional Registrations and Memberships

- 2009** **Nurses Board of Victoria**
Registration Number: 99878988
- 2007** **Australian Practice Nurses Association**
Student Member

Professional Development and Training

- 2005** **Pain Management**
Australian Nursing Federation
- 2004** **Certificate IV Allied Health Assistant (Physiotherapy)**
Canberra Institute Technology

Community Experience

- 2008 Breast Cancer Walk for Awareness, Monash Student Union Team Leader
- 2008 and 2009 Campus Involvement: mentor for first year International students

Interests

Tennis - Member Casey Tennis Club
Beach Volleyball - Team Captain, 2007 - current
Dancing - Lindy Hop, Swing, Rock 'n' Roll, 2007 - current
Spanish - Learnt basic Spanish through Monash Short Course Centre, 2008
Travel - Independent Travel throughout South East Asia, 2008 to / and / - 2009

Referees:

Ms Tina Li	Ron Gutenberg
Director of Nursing	Nurse Unit Manager
Latrobe Regional Hospital	Royal Children's Hospital
Telephone: 03 9999 0000	Telephone: 03 9999 0000
Email: tli@hotmail.com	Email: rgutenberg@hotmail.com