

Melissa Medicine
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EDUCATION

- 2004 – current **Bachelor of Medicine/Bachelor of Surgery (MBBS)**
Monash University
- 2007 **Bachelor of Medical Science (Honours)**
Monash University
Thesis “HbA1c less than seven and preventing diabetic nephropathy”
Paper accepted by the Journal of Diabetes (Australasia), November 2008

Academic Achievements:

- 2005 and 2008 High Distinction average in second and fourth years
2004 and 2006 First and third years are not graded
2007 Abstract Poster of The Year award, Bachelor of Medical Science, Monash
2004 - Present John Flynn Scholarship, Australian College of Rural and Remote Medicine
2006 Invited in to the Golden Key International Academy Honours Society

CLINICAL PLACEMENTS

- 2009 **The Alfred Hospital - Department of Surgery**
- upper gastrointestinal service
 - demonstrated advanced laboratory skills in laparoscopic surgery
- LaTrobe Regional Hospital, Traralgon – Emergency Department**
- performed diagnostic procedures including venepuncture, lumbar puncture
 - performed treatments including urinary catheterisation and plastering
 - attended cardiac arrests with emergency staff
- 2008 **LaTrobe Regional Hospital, Traralgon - Anaesthetics**
- assisted with pre-operative assessments
 - attended pre-anaesthetic assessment clinic for higher risk patients
 - learnt airway management skills and emergency resuscitation
- Alfred Hospital – The Women’s Health Program**
- monitored patient care plan in accordance with procedures
 - delivered a women’s community education program
 - contributed to business plan to improve method of managing patient data
- 2007 **Dandenong Hospital – Psychiatry Unit**
- interviewed new patients
- Monash Medical Centre – Gynaecology and Women’s Health**
- 2006 **Alfred Hospital – Multicultural Health and Support Service**
- community welfare placement

EXAMPLE OF A RESUME FOR MEDICAL STUDENTS

You are advised not to copy this sample but use it for ideas to create your own

PROFESSIONAL DEVELOPMENT

- 2009 Frequent involvement in clinical skills training at Bayside Health
IV cannulation, suturing, intubation, trauma, BLS, ALS, cardiac arrest
- 2008 Medical Students Leadership Development Workshop – AMA House
Attended 8th National Rural Health Conference - Mildura
- 2007 Certificate of Achievement and Ongoing Commitment to Lifeline

EMPLOYMENT

- 2007 – Current Oakleigh Medical Centre
Medical Receptionist
- Arranged patient appointments and accounts with care and accuracy
 - Updated the database using Medical Director and Pracsoft software
- 2007 The Alfred Hospital
Ward Clerk
- Transported patients to surgery
- 2005 – 2008 Maths and Chemistry Tutor, years 11 and 12

EXTRA CURRICULAR ACTIVITIES

Volunteering:

- 2008 - Current Lifeline - Accredited Lifeline Counsellor, one night a week for three years
- 2007 - Current Active in the Big Brother/Big Sister program - mentor a teenage girl once a fortnight
- 2006 - 2007 Coach for Maribyrnong Bulldogs Football Team - club for people with disabilities
- 2005 - 2008 Leukaemia Foundation – Organised a Trivia Night (raised \$5,000)

Personal:

- 2008 Fitness Training Certificate - VicHealth
- 2007 Learnt basic Spanish (written and spoken) through Monash Short Course Centre
- 2006 Mentor Training and Leadership Training - Billabong Education Services
- 2005 Independent travel throughout South East Asia
- 2004 Defensive driving course
- 2003 Piano, Grade 6 AMEB
- 2002 - Current Member of Maribyrnong Netball Club, competing in A Grade competition

PROFESSIONAL MEMBERSHIPS

- 2007 - Current Royal Australian College of General Practitioners
- 2005 - Current Wildfire
Committee member in 2008, Helped run three social activities
- 2004 - Current Monash University Medical Undergraduate Society (MUMUS)
Treasurer in 2008-2009, coordinated accounts and financial audit of MUMUS

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SUMMARY OF KEY STRENGTHS

Leadership	Strong leadership qualities developed through teaching third year medical students, employment as a maths and chemistry tutor, coaching the Maribyrnong Bulldogs Football Team and the Australian Medical Association (AMA) leadership program
Teamwork	Exceptional teamwork skills established through involvement in the Bulldogs Netball Club, treasurer of Monash University Medical Undergraduate Society (MUMUS) and clinical work with teams at LaTrobe Regional and The Alfred hospitals
Communication and Interpersonal	Advanced communication and interpersonal skills refined through voluntary work with three major organisations, delivering a woman's community education program at the Alfred Hospital and willingness to learn a new language
Organisational and Administrative	Demonstrated excellent organisational and administrative traits through the completion of a Bachelor of Medical Science (Honours) and MBBS, while employed as a medical receptionist and ward clerk
Compassion	High level of compassion as evidenced through experience at the Alfred Hospital's Multicultural Health and Support Service and volunteering for the Leukaemia Foundation, Lifeline and Big Brother/Big Sister Program
Academic	Strong academic results, three university awards, completion of significant research and commitment to future research

REFEREES

Clinical references and referees: See PMVC application

Non clinical referees:

Mrs Brenda Brown
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