

**EXAMPLE OF A COVER LETTER FOR MEDICAL STUDENTS**

You are advised not to copy this sample but use it for ideas to create your own

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Judi Green  
1111 Wellington Rd  
Clayton, Vic, 3128  
0212 121 212  
jgreen@.monash.org.au

1 May 2009

Mrs Madeline Madeup  
Manager HMO Support Unit  
The Alfred Hospital  
Commercial Rd  
Prahran, Vic, 3127

Dear Ms Madeup,

**Re: Medical Internship**

It is with great enthusiasm that I apply for the position of an Intern at Bayside Health. I believe that Bayside Health offers me the best possible start for a successful medical career as it provides a broad range of clinical experiences in conjunction with a well organised teaching program. After speaking to colleagues and attending the Bayside Health intern information session I believe that the staff and facilities are excellent. I would value the opportunity of working in such a first class organisation. As you will see in my results and experiences, I am committed to giving my best to any situation, have a holistic approach and would relish a situation where I was working with like-minded people.

I can bring to the role strong team skills and effective communication skills. These have been honed through interactions and presentations to a range of audiences, most recently at the Australian Medical Student Association (AMSA) and as an ambassador for the Monash Medical Conference at Sunway campus, Malaysia. Academic achievements such as the rural health John Flynn Scholarship and my wide voluntary involvement in Lifeline and the Big Brother/Big Sister programs are indicative of my commitment to all aspects of healthcare. My experience at The Alfred as both a student and a ward clerk has given me the opportunity to develop my clinical skills including patient assessment and management and receive constructive feedback on my progression.

Research in to endocrinology is of particular interest to me and my clinical placements. My Bachelor of Medical Science and work in public health has reinforced my career goal to work in either diabetes or inflammatory diseases.

It would be my absolute pleasure to return to The Alfred Hospital and believe I have the potential to be a valuable member of the hospital team. I look forward to discussing my application further at interview. In support of my application I have attached a resume providing a summary of my relevant experience. Referees and results are available through the PMVC system

Yours sincerely

Judi Green